



LOOPSTRA NIXON LLP
BARRISTERS AND SOLICITORS

APPLICATION TIPS

What Your Application
Package Should Look Like



WWW.LN.LAW

1

Tailor Your Application: Customize your cover letter and résumé to reflect your understanding of Loopstra Nixon. Tell us what makes our firm stand out and why you want to join us.

2

Choose Interests Wisely: Only list hobbies you're genuinely passionate about and ready to discuss.

3

Highlight Practical Skills: Share examples that show you can manage tasks, meet deadlines, and apply legal principles effectively.

4

Show Commitment: Explain your motivation for law and how it aligns with our practice areas and goals.

5

References (Optional): If included, choose mentors, former employers, or colleagues who can speak to your skills.

6

Proofread and Combine Files: Ensure materials are error-free and combined in a single PDF.



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All applications should be submitted through your law school recruitment platform or the viLawPortal. Please do not apply through multiple methods.

Applications should include resume, cover letter, undergraduate and law school transcripts.

**We look forward to hearing
from you.**

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